

**Town of Clendenin, West Virginia
Planning Commission
The Comprehensive Plan Procedures for Public Input**

Pursuant to the requirements of W. Va. Code § 8A-3-6(c), the Planning Commission of the Town of Clendenin, West Virginia (“Clendenin Planning Commission”) hereby adopts the following procedures to encourage and promote public participation in the drafting of the Clendenin Comprehensive Plan (“comprehensive plan”). The comprehensive plan is being drafted pursuant to W. Va. Code § 8A-1-1.

- (1) The Clendenin Planning Commission will request input from other affected governing bodies and units of governments that may be affected by the adoption of the comprehensive plan.
- (2) Under W. Va. Code § 8A-3-6(b), once the Clendenin Planning Commission has completed a draft of the comprehensive plan, and before the Clendenin Planning Commission submits a plan to the Town Hall for adoption or consent, it must publicize and hold a public hearing on the draft of its plan.
 - a. More particularly, under W. Va. Code § 8A-3-6(b), at least thirty (30) days prior to the date set for the public hearing, the Planning Commission will publish a notice of the date, time and place of the public hearing as a Class I legal advertisement in compliance with the provisions of article three, chapter fifty-nine of the West Virginia Code. The notice shall run in a general circulating publication, the publication area will be the area that will be covered by the comprehensive plan.
 - b. In addition to the requirements at W. Va. Code § 8A-3-6(b), above, the Clendenin Planning Commission will publish its draft of the comprehensive plan at least thirty (30) days prior to the public hearing. Specifically, the Planning Commission will post hardcopies for public review at Clendenin Town Hall.
- (3) Public notice of Clendenin Planning Commission meetings will be given pursuant to the West Virginia Open Governmental Proceedings Act, where applicable.
- (4) No provision herein shall be construed as limiting the Clendenin Planning Commission’s ability to engage in additional public participation efforts as the Clendenin Planning Commission deems appropriate. No provision herein shall prohibit the Clendenin Planning Commission from amending these procedures.

Adopted this ____ day of _____, 2017.

President

Vice-President

Planning Commission Member

Planning Commission Member

Planning Commission Member

Planning Commission Member

Planning Commission Member